

Norfolk Public Schools
Guidelines for Dispensing Medication during School Hours

Important Information for Parents /Guardians

Your written consent is required prior to school personnel providing or administering medication to a child at school. By signing below, you acknowledge the following:

- If needed, the prescribing physician or dispensing pharmacy may be contacted by the school nurse for clarification on the prescription medication administered.
- Your child’s medication may be given by an unlicensed health Para educator, or by a nurse, or by another school health personnel deemed competent through training or supervision by the Registered School Nurse to provide medication as called for in the Nebraska 2000 statutes relating to Medication Aides
- The School Health Office should be notified promptly if there are changes in your child’s medication orders.
- A Physician’s (or other licensed prescriber’s) authorization is required for prescription medications to be provided at school. The prescriber’s authorization may be on the pharmacy label attached to the bottle or by separate prescription provided to the health office.
- All medication (prescription and over the counter) products must be sent to the school in the original container with labels in tact, including child’s name, physician’s name (prescription medication only) and directions for administering. Medications in bags or any other form of “Home Packaging” will not be accepted, due to safety considerations.
- Parents are encouraged to provide two weeks’ supply of medication

**Written Parental Consent: Must be complete prior to
Medication Being Given At School**

I give permission to the Norfolk Public Schools to provide _____
Child’s Name

_____ at _____
Name of Medication and Dose Approximate Time

directed for

Reason for Medication

Signature of parent/guardian

Date